

SIKONGO TOWN COUNCIL

MINUTES OF THE PROCEEDINGS OF THE THIRD(3RD) ORDINARY MEETING OF THE COUNCIL HELD IN THE CONFERENCE HALL, COUNCIL LODGE, SIKONGO ON FRIDAY 25TH MARCH, 2022 AT 10:00 HOURS.

COUNCILLORS PRESENT

Cllr. Kennedy Simbotwe		Chairperson
Cllr. Simushi Nasilele	Lubuta	Vice Chairperson
Cllr. Linowe Kakundu	Nengu	Ward
Cllr. Kaoyi Sitali	Ng'umbele	Ward
Cllr. Maswabi Steady	Natalui	Ward
Cllr. Noanga Kabeto	Liumena	Ward
Cllr. Nyambe Kachana	Lwambi	Ward
Cllr. Mutti Mutti	Mwenyi	Ward
Cllr. Sitali Simangolwa	Lueti	Ward
Cllr. Likezo Kanunga	Tuuwa	Ward
Cllr. Namasiku Kahilu	Mutala	Ward
Cllr. Namakando Linyunga	Maala	Ward
Cllr. Kakula Muunga	Licha	Ward
Cllr. Shwana Likomwiso	Malamo	Ward
Cllr. Kahonge Mbanga	Lumbamba	Ward
Cllr. Namakando Simasiku	Chief Lwambo	
Cllr. Patrick Susiku Like	Chief Chumbula	

ALSO IN ATTENDANCE

Mr. Akende Charles	District Commissioner
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OFFICERS IN ATTENDANCE

Mr. Julius Katuka	Council Secretary
Mr. Mufaya Munalula	District Administrative Officer
Mr. Choolwe Masilani	District Planning Officer

Dr. Mathews Sichalwe	District Fisheries and Livestock Coordinator
Dr. Chipoya Claude	District Health Director
Mr. Siamusantu Phosten	Ag. District Agriculture Coordinating Officer
Mr. Masamo Kasanda	Office of the President
Mr. Chisha Kelvin	District Treasurer
Mr. Ululi Mulikita	District Social Welfare Officer
Mr. Mwangala Kabanda	Human Resource Officer
Mr. Simpasa Daniel	Health Inspector
Mr. Kalyata Mayabo Royd	Human Resource Officer (DEBS)
Mr. Kalombe Bright	Technician ZANIS
Mr. Mpolomoka Cleo	District Works Supervisor
Mr. Steward Mutinta	Internal Auditor
Mr. Hangoma Obby	Water and Sanitation Coordinator
Mrs. Precious Chama	Internal Auditor
Ms. Ngosa Brenda	Administrative Officer
Mr. Kazembe George	Assistant Immigration Officer
Mr. Lihusha Njapau	Road Works Foreman
Mr. Musawa Malama	Clerical Officer
Mr. Maximillian Siyuni	Assistant Committee Clerk

NATIONAL ANTHEM

Prior to the commencement of the meeting, the national anthem was sung, and those present were led into prayer by Mr. Mutata Jelly, the Chaplain.

STC/020/03/22

NOTICE OF MEETING

The notice convening the meeting was read out in accordance with section **15** third schedule section 2 (1) of the Local Government Act Cap **281**, No. 2 of 2019 of the Laws of Zambia as read with standing order no. **6** by the Council Secretary, Mr. Julius Katuka and the meeting was called to order at **11:02** hours.

STC/021/03/22

**THE CHAIRPERSON'S ANNOUNCEMENTS
AND COMMUNICATIONS**

The Chairperson made announcements and communication as follows:

- I. On 28th January, 2022 the National Youth Chairperson for the United Party for National Development Mr. Gilbert Liswaniso paid a courtesy call on the office of the chairperson.
- II. On 21st February, 2022 the chairperson held a meeting with the party officials, school administration and general public of Malondo Zone.
- III. On 23rd February, 2022 the Council Chairperson attended a meeting at Nakunyuwa Primary school with the community.
- IV. On 25th February, 2022 a similar meeting was held at Ngulumani zone.
- V. On 28th February, 2022 in the company of the Council Secretary attended the funeral of the late Mayor of Mongu Municipal Council, Mr. Nyambe Matakala in Mongu.
- VI. On 22nd to 23rd March 2022, the chairperson attended the Western Chapter meeting held in Kalabo.

STC/022/03/22

**CONFIRMATION OF MINUTES OF THE
SECOND (2ND) ORDINARY MEETING OF THE
COUNCIL HELD IN THE CONFERENCE HALL,
COUNCIL LODGE, SIKONGO ON FRIDAY 17TH
DECEMBER, 2021 AT 10:00 HOURS**

On a proposal by Councillor Namasiku Kahilu and duly seconded by Councillor Kakula Muunga. It was;

RESOLVED

That the minutes of the Second Ordinary meeting of the Council held in the Conference hall, Council Lodge, Sikongo on Friday, 17th December, 2021 at 10:00 hours be received as true and correct record of the proceedings of the Second Ordinary meeting of Council.

On a proposal by Councillor Kaoyi Sitali and duly seconded by Councillor Nyambe Kachana. It was;

RESOLVED

That the minutes of the Second Ordinary meeting of the Council held in the Conference hall, Council Lodge, Sikongo on Tuesday, 17th December, 2021 at 10:00 hours be confirmed as true and correct record of the proceedings of the Council as presented.

STC/023/03/22

MATTERS ARISING

Under minute number **STC/012/12/21** the names under minute number **PWDRESS/005/11/21 MOKGADI** and **BBUNDA** were verified and stood as correctly recorded.

RECEIPT AND ADOPTION OF MINUTES OF STANDING COMMITTEES

STC/024/03/22

MINUTES OF THE PROCEEDINGS OF PLANS, WORKS, DEVELOPMENT, REAL ESTATES AND SOCIAL SERVICES COMMITTEE MEETING HELD IN THE CONFERENCE HALL, COUNCIL LODGE, SIKONGO ON THURSDAY 10TH FEBRUARY, 2022

On a proposal by Councillor Namasiku Kahilu and duly seconded by Councillor Nyambe Kachana. It was;

RECOMMENDED

That the minutes of the meeting of the Plans, Works, Development, Real Estate and Social Services Committee held in the Conference hall, Council Lodge, Sikongo on Thursday 10th February, 2022 at 10:00 hours be received as true and correct record of the proceedings of the committee subject to the following amendments;

On page 73 under minute number **PWDRESS/038/02/22** it was noted that the market shelter was untidy.

On page 75 under minute number **PWDRESS/040/02/22**, on the table serial number 12 the names “Namushi” to read as “Namumbi”.

After lengthy deliberations on a proposal by Councillor Namasiku Kahilu and duly seconded by Councillor Namakando Linyunga. It was;

RESOLVED

That the minutes of the meeting of the Plans, Works, Development, Real Estate and Social Services Committee held in the Conference hall, Council Lodge, Sikongo on Thursday 10th February, 2022 at 10:00 hours be adopted as part of the proceedings of the Council.

MINUTES OF THE FINANCE, HUMAN RESOURCE AND GENERAL PURPOSES COMMITTEE MEETING HELD IN THE CONFERENCE HALL, COUNCIL LODGE, SIKONGO ON THURSDAY 24TH FEBRUARY, 2022 AT 10:00 HOURS

On a proposal by Councillor Kakula Muunga and duly seconded by Councillor Noanga Kabeto. It was;

RECOMMENDED

That the minutes of the meeting of the Finance, Human Resource and General Purposes Committee held in the Conference hall, Council Lodge, Sikongo on Thursday 24th February, 2022 at 10:00 hours be received as true and correct record of the proceedings of the committee subject to the following amendments;

On page 101 under minute number **FHRGP/022/02/22** on the table under sub heading “Marriage solemnization” serial number 3, the word “**Ordinary Marriage (Zambian)**” to read “**Ordinary Marriage (Non Zambian)**”

After lengthy deliberations, on a proposal by Councillor Kakula Muunga and duly seconded by Councillor Noanga Kabeto. It was;

RESOLVED

That the minutes of the meeting of the Finance, Human Resource and General Purposes Committee held in the Conference hall, Council Lodge, Sikongo on Thursday 24th February, 2022 at 10:00 hours be adopted as part of the proceedings of the Council.

STC/026/03/22

**MINUTES OF THE PROCEEDINGS OF THE
AUDIT COMMITTEE MEETING HELD IN THE
CONFERENCE HALL, COUNCIL LODGE,
SIKONGO ON TUESDAY 15TH MARCH, 2022 AT
10:00 HOURS.**

On a proposal by Councillor Kakundu Linowe and duly seconded by Councillor Maswabi Steady. It was;

RECOMMENDED

That the minutes of the meeting of the Audit Committee held in the Conference hall, Council Lodge, Sikongo on Tuesday 15th March, 2022 at 10:00 hours be received as true and correct record of the proceedings of the committee.

After lengthy deliberations, on a proposal by Councillor Kakundu Linowe and duly seconded by Councillor Maswabi Steady. It was;

RESOLVED

That the minutes of the meeting of the Audit Committee meeting held in the Conference hall, Council Lodge, Sikongo, on Tuesday 15th March, 2022 at 10:00 hours be adopted as part of the proceedings of the Council.

**REPORT OF THE COUNCIL SECRETARY TO
THE THIRD ORDINARY MEETING OF THE
COUNCIL HELD IN THE CONFERENCE HALL,
COUNCIL LODGE, SIKONGO ON FRIDAY 25TH
MARCH, 2022 AT 10:00 HOURS**

STC/027/03/22

**ADJUSTED BUDGET FOR SIKONGO TOWN
COUNCIL**

The Council Secretary reported that the meeting for budget review was held in Senanga district and Sikongo

Town Council budget was adjusted accordingly and details were attached as **Appendix 1** for ease of reference.

After lengthy deliberations, on a proposal by Councillor Linowe Kakundu and duly seconded by Councillor Namasiku Kahilu. It was;

RESOLVED

That the adjusted budget for the ensuing year 2022 for Sikongo Town Council be approved and ratified as Sikongo Town Council 2022 budget.

STC/028/03/22

APPOINTMENT OF BOARD MEMBERS OF LUETI DEVELOPMENT COMPANY

The Council Secretary reported that following the new council that was ushered into office on 12th August, 2021, Lueti Development Company lost two of its board members who were not re-elected to the office of the Council Chairperson and Councillor respectively. Therefore, it was imperative that the Council appoint new board members to replace the said board members.

After lengthy deliberations, on a proposal by Councillor Kakula Muunga and duly seconded by Councillor Noanga Kabeto. It was;

RESOLVED

That the Councillor Steady Maswabi be appointed as board member to replace Mr. Muchimbami Bernard Sililo and the Office of the Council Chairperson be replaced by the incumbent Council Chairperson Mr. Simbotwe Kennedy to replace Mr. Sitali Sitali the former representative respectively.

STC/029/03/22

CHAPLAIN'S ALLOWANCE

The Council Secretary reported that following the chairperson's privilege of appointing the chaplain, it was requested that in order to motivate the chaplain, management made a recommendation for the chaplain to receive sitting allowance of K350.00 when performing his function at the Council Meetings.

After lengthy deliberations, on a proposal by Councillor Kakula Muunga and duly seconded by Councillor Namasiku Kahilu. It was;

RESOLVED

That the proposed sitting allowance of K350.00 for the chaplain be approved by the Council.

STC/030/03/22

**AWARD OF EXCELLENCE FROM
INSTITUTION OF LOCAL GOVERNMENT
ASSOCIATION OF ZAMBIA - ILGAZ**

The Council Secretary reported that Sikongo Town Council participated in the 2021 award of excellence hosted by Institute of Local Government Association of Zambia ILGAZ annually. It was reported that the function was held at government complex in Lusaka from 15th to 19th November, 2021 and Sikongo Town Council scooped the first prize and was awarded a certificate of participation, a trophy and a sum of K25,000.00. It was furthermore, reported that there were 10 Councils that participated out of the 116 Councils countrywide. It was also reported that the amount received was receipted as income of the Council.

The Matter was **NOTED**

APPOINTMENT OF ADHOC COMMITTEE TO DELIBERATE ON THE REPORT OF THE RICE FIELD

The Council Secretary reported that Lueti Development Company engaged in Rice farming in order to increase on the council revenue. It was reported that the production did not go as was anticipated. Therefore, management presented that report to the Council that deferred the matter to the relevant committee for further interrogation. It was reported however that at the committee level, it was proposed that a special committee be formed to look at the matter. Thus, an ADHOC committee was appointed to look into the matter and a report was produced and presented to the Council.

After lengthy deliberations on the matter, on a proposal by Councillor Noanga Kabeto and duly seconded by Councillor Namasiku Kahilu. It was;

RESOLVED

1. That the report of the ADHOC committee on the Rice Field be accepted as part of the Council proceedings.
2. That the recommendation by ADHOC committee contained in the report be executed by management.

There not being any other business to transact, the meeting was declared closed at 15:33 hour with the National Anthem and a prayer led by Mr. Mutata Jelly, the Chaplain.

Council Chairperson.....

Date.....