

SIKONGO TOWN COUNCIL

MINUTES OF THE PROCEEDINGS OF THE SIXTH (6TH) ORDINARY MEETING OF THE COUNCIL HELD IN THE CONFERENCE HALL, COUNCIL LODGE, SIKONGO ON FRIDAY 29TH DECEMBER, 2022 AT 10:00 HOURS.

COUNCILLORS PRESENT

Cllr. Simushi Nasilele	Lubuta	Vice Chairperson
Cllr. Kaoyi Sitali	Ng'umbele	Ward
Cllr. Maswabi Steady	Natalui	Ward
Cllr. Noanga Kabeto	Liumena	Ward
Cllr. Nyambe Kachana	Lwambi	Ward
Cllr. Mutti Mutti	Mwenyi	Ward
Cllr. Likezo Kanunga	Tuuwa	Ward
Cllr. Linowe Kakundu	Nengu	Ward
Cllr. Namasiku Kahilu	Mutala	Ward
Cllr. Namakando Linyunga	Maala	Ward
Cllr. Kakula Muunga	Licha	Ward
Cllr. Shwana Likomwiso	Malamo	Ward
Cllr. Namakando Simasiku	Chief Lwambo	
Cllr. Patrick Susiku Like	Chief Chumbula	

APOLOGY

Cllr. Kennedy Simbotwe	Chairperson
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OFFICERS IN ATTENDANCE

Mr. Julius Katuka	Council Secretary
Mr. Choolwe Masilani	District Planning Officer
Dr. Chipoya Claude	District Health Director
Mr. Kayombo Kigan	OOP (SD)
Mr. Chisha Kelvin	District Treasurer

Mr. Chikumbuso Banda	Director of Works
Mr. Lilato Mwitha	Deputy Council Treasurer
Mr. Liambai Brian	Chief Human Resource Officer
Mr. Mwangala Kabanda	Human Resource Officer
Mr. Simpasa Daniel	Health Inspector
Mr. Mpolomoka Cleo	District Works Supervisor
Mr. Steward Mutinta	Internal Auditor
Mr. Ndawa Hills	Assistant Civil Engineer
Ms. Rowena M. Chikambwe	Assistant Procurement Officer
Mr. Mufana Makuba	Human Resource (Health)
Mr. Lubinga Killian	ESO G.I
Mr. Sam Simwandu	Senior Agriculture Officer
Mr. Geoffrey Sakala	Procurement Officer
Mr. Hangoma Obby	Water and Sanitation Coordinator
Ms. Samulela Susan	Public Relations Officer
Mr. George Kazembe	Immigration Officer
Mr. Stubborn Shafuluma	Customs Officer
Mr. Ululi Mulikita	District Social Welfare Officer
Ms. Sibambi Esther	District Community Development Officer
Mr. Lihusha Njapau	Roads Foreman
Mr. Maximillian Siyuni	Assistant Committee Clerk

ALSO IN ATTENDANCE

Mr. Henry Mwanamwalye	District Commissioner
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NATIONAL ANTHEM

Prior to the commencement of the meeting, the national anthem was sung, and those present were led into prayer by Mr. Mutata Jerry, the Chaplain.

STC/050/12/22

NOTICE OF MEETING

The notice convening the meeting was read out in accordance with section **15** third schedule section 2 (1) of the Local Government Act Cap **281**, No. 2 of 2019 of the Laws of Zambia as read with standing order no. **6** by the Council Secretary, Mr. Julius Katuka and the meeting was called to order at **10:30** hours.

STC/051/12/22

THE CHAIRPERSON'S ANNOUNCEMENTS AND COMMUNICATIONS

The Chairperson made announcements and communication as follows:

- I. On 21st October, 2022 the Council Chairperson attended a public meeting at Lwahumba Primary School.
- II. On 1st November, 2022 in the company of Director of Works monitored progress on CDF projects at Kaluwe Health Post and Mutala Staff House.
- III. On 26th November, 2022 the Council Chairperson attended Western Chapter meeting in Mongu.
- IV. On 28th November, 2022 the Council Chairperson attended a public meeting at Tuuwa and Lumbamba.
- V. On 30th November, 2022, the Council Chairperson attended a public meeting at Nakapungu.
- VI. On 1st December, 2022 in the company of the District Commissioner, Council Secretary and others attended the Commemoration of World Aids day at Situlu Health Post.
- VII. On 20th December, 2022 the Deputy Council Chairperson in the company of the Council

Secretary attended the Western Chapter meeting in Sisheke.

STC/052/12/22

CONFIRMATION OF MINUTES OF THE SIXTH (6TH) ORDINARY MEETING OF THE COUNCIL HELD IN THE CONFERENCE HALL, COUNCIL LODGE, SIKONGO ON THURSDAY 29TH DECEMBER, 2022 AT 10:00 HOURS

On a proposal by Councillor Namasiku Kahilu and duly seconded by Councillor Kaoyi Sitali. It was;

RESOLVED

That the minutes of the Sixth Ordinary meeting of the Council held in the Conference hall, Council Lodge, Sikongo on Thursday, 29th December, 2022 at 10:00 hours be received as true and correct record of the proceedings of the Sixth Ordinary meeting of Council.

After lengthy deliberations, on a proposal by Councillor Noanga Kabeto and duly seconded by Councillor Likezo Kanunga. It was;

RESOLVED

That the minutes of the Sixth Ordinary meeting of the Council held in the Conference hall, Council Lodge, Sikongo on Thursday, 29th June, 2022 at 10:00 hours be confirmed as true and correct record of the proceedings of the Council as presented

STC/053/12/22

MATTERS ARISING

Under minute number STC/043/10/22 on the table serial number 65, the NRC for Namasiku Kahilu “211626/84/1” to read as “320299/88/1”

**RECEIPT AND ADOPTION OF MINUTES OF
STANDING COMMITTEES**

STC/054/14/22

**MINUTES OF THE PROCEEDINGS OF PLANS,
WORKS, DEVELOPMENT, REAL ESTATES
AND SOCIAL SERVICES COMMITTEE
MEETING HELD IN THE CONFERENCE HALL,
COUNCIL LODGE, SIKONGO ON THURSDAY
8TH DECEMBER, 2022**

On a proposal by Councillor Namasiku Kahilu and duly seconded by Councillor Namakando Linyunga. It was;

RECOMMENDED

That the minutes of the meeting of the Plans, Works, Development, Real Estate and Social Services Committee held in the Conference hall, Council Lodge, Sikongo on Thursday 8th December, 2022 at 10:00 hours be received as true and correct record of the proceedings of the committee.

After lengthy deliberations on a proposal by Councillor Namasiku Kahilu and duly seconded by Councillor Susiku Patrick Like. It was;

RESOLVED

That the minutes of the meeting of the Plans, Works, Development, Real Estate and Social Services Committee held in the Conference hall, Council Lodge, Sikongo on Thursday 8th December, 2022 at 10:00 hours be adopted as part of the proceedings of the Council.

MINUTES OF THE FINANCE, HUMAN RESOURCE AND GENERAL PURPOSES COMMITTEE MEETING HELD IN THE CONFERENCE HALL, COUNCIL LODGE, SIKONGO ON MONDAY 19TH DECEMBER, 2022 AT 10:00 HOURS

On a proposal by Councillor Kakula Gift and duly seconded by Councillor Noanga Kabeto. It was;

RECOMMENDED

That the minutes of the meeting of the Finance, Human Resource and General Purposes Committee held in the Conference hall, Council Lodge, Sikongo on Monday 19th December, 2022 at 10:00 hours be received as true and correct record of the proceedings of the committee as presented.

After lengthy deliberations, on a proposal by Councillor Kakula Muunga and duly seconded by Councillor Mutti Mutti. It was;

RESOLVED

That the minutes of the meeting of the Finance, Human Resource and General Purposes Committee held in the Conference hall, Council Lodge, Sikongo on Monday 19th December, 2022 at 10:00 hours be adopted as part of the proceedings of the Council.

STC/056/12/22

**MINUTES OF THE PROCEEDINGS OF THE
AUDIT COMMITTEE MEETING HELD IN THE
CONFERENCE HALL, COUNCIL LODGE,
SIKONGO ON THURSDAY 22ND DECEMBER,
2022 AT 10:00 HOURS.**

On a proposal by Councillor Linowe Kakundu and duly seconded by Councillor Kaoyi Sitali. It was;

RECOMMENDED

That the minutes of the meeting of the Audit Committee held in the Conference hall, Council Lodge, Sikongo on Thursday 22nd December, 2022 at 10:00 hours be received as true and correct record of the proceedings of the committee as presented.

After lengthy deliberations, on a proposal by Councillor Linowe Kakundu and duly seconded by Councillor Likezo Kanunga. It was;

RESOLVED

That the minutes of the meeting of the Audit Committee meeting held in the Conference hall, Council Lodge, Sikongo, on Thursday 22nd December, 2022 at 10:00 hours be adopted as part of the proceedings of the Council.

**REPORT OF THE COUNCIL SECRETARY TO
THE FIFTH ORDINARY COUNCIL MEETING
HELD IN THE CONFERENCE HALL, COUNCIL
LODGE, SIKONGO ON THURSDAY 29TH
DECEMBER, 2022.**

STC/057/12/22

**TRANSFERS IN AND OUT OF SIKONGO TOWN
COUNCIL**

The Council Secretary reported that the Council received transfers in and out of Sikongo Town Council where Mr. Geoffrey Sakala, the Procurement Officer was transferred to Chadza Town Council and in the same vain, Mrs. Rowena Chikambwe, the Assistant Procurement Officer was received on first appointment at Sikongo Town Council.

The Matter was **NOTED**

STC/058/12/22

**RECRUITMENT OF THE SIX ADVERTISED
POSITIONS AT KING LEWANIKA LODGE
UNDER THE LUETI DEVELOPMENT
COMPANY LIMITED.**

The Council Secretary reported that following the establishment of the Human Resource Management Committees for Sikongo Town Council. The committee held its first recruitment exercise on 27th December, 2022 at the Conference Hall where they conducted interviews to fill up the vacancies created at the Lodge. The total number of 36 applicants were tabulated in the table below for ease of reference.

S/N	NAMES	NRC	POSITION APPLIED FOR	SEX	AGE
1	Pilaelo Nasilele	206784/15/1	Chef	F	33
2	Andrew Lubasi Akombelwa	266723/83/1	Chef	M	22

3	Ndongo Muyowe	100139/88/1	General Worker	F	23
4	Njamba Chilunda	331335/88/1	General Worker	M	27
5	Betty Simoonga	100630/88/1	General Worker	F	18
6	Gracious Kazemba	993802/11/1	Cleaner	F	34
7	Lwandomo Sinonge	267971/84/1	Cleaner	F	22
8	Nalukui Simasiku	325507/88/1	Cleaner	F	24
9	Lutangu Namawa	329104/88/1	Cleaner	M	24
10	Sepiso Nyambe	329183/88/1	Cleaner	F	26
11	Judith Kakundu	100894/88/1	Cleaner	F	22
12	Poniso Maggy	100512/88/1	Cleaner	F	20
13	Sakwinda Nyambe	103899/88/1	Cleaner	F	18
14	Mabote Manyando	100206/88/1	Cleaner	F	21
15	Mwiza Cleopatra	325366/82/1	Sales Person-Bar	F	31
16	Muleta Silio	100592/88/1	Sales Person-Bar	M	21
17	Nalukui Mungela	319940/88/1	Sales Person-Bar	M	27
18	Kamba Ndeya	100625/88/1	Cleaner	F	20
19	Ngambo Lisimba	260070/84/1	Cleaner	F	20
20	Mwiya Sililo	292382/83/1	Cleaner	F	24
21	Mazila Mutata	104605/83/1	Sales Person-Bar	M	19
22	Simasiku Namate	325154/88/1	Cleaner	F	26
23	Nambo Lumbundu	135797/87/1	Cleaner	M	21
24	Anny Sililo	319855/88/1	Cleaner	F	26
25	Mazila Mutata	104605/83/1	Cleaner	M	19
26	Ponjana Lowani	103939/88/1	Sales Person-Bar	M	18
27	James Siamoona	262947/71/1	General Worker	M	32
28	Ponjana Lowani	100391/88/1	General Worker	M	18
29	Wanga Simakando	235727/84/1	General Worker	F	33
30	Judith Kakundu	100894/88/1	Cleaner	F	22
31	Lutangu Namawa	329104/88/1	Cleaner	F	24
32	Biemba Katutu	100071/88/1	Cleaner	M	26
33	Mutata Muchao	101606/88/1	Cleaner	F	20

34	Mwangala Lwandamo	320349/88/1	Cleaner	F	22
35	Kapui Nasilele	100808/88/1	Cleaner	F	32
36	Mweenda Songiso	103937/88/1	Cleaner	F	19

It was further reported that 17 applicants were shortlisted as detailed in the table below.

S/N	NAMES	QUALIFICATIONS	ANY EXPERIENCE	NRC
1	Pilaelo Nasilele	Grade 12 & Cert in Food Production	Relevant experience	206784/15/1
2	Andrew Lubasi Akombelwa	Grade 12 & Cert in Catering	Relevant experience	266723/83/1

Shortlist for the position of Sales Person- Bar

S/N	NAMES	QUALIFICATIONS	ANY EXPERIENCE	NRC
1	Mwiza Cleopatra	Grade 12 Certificate	Relevant experience	325366/82/1
2	Muleta Silio	Grade 12 Certificate	Non	100592/88/1
3	Nalukui Mungela	GCE	Non	319940/88/1

-Based on G 12

Shortlist for the position of General worker

S/N	NAMES	QUALIFICATIONS	ANY EXPERIENCE	NRC
1	Ndongo Muyowe	Grade 12 Certificate	Non	100139/88/1
2	Njamba Chilunda	Grade 12 Certificate	Non	331335/88/1
3	Ms. Betty Simoonga	Grade 9 Certificate	Relevant experience	100630/88/1

Shortlist for the position of Cleaner

S/N	Names	Qualifications	Any Experience	NRC
1	Ms. Gracious Kazemba	Grade 9 Certificate	Relevant experience	993802/11/1
2	Ms. Lwandomo Sinonge	Grade 12 Certificate	Non	267971/84/1
3	Ms. Nalukui Simasiku	Grade 12 Certificate	Relevant experience	325507/88/1
4	Mr. Lutangu Namawa	Grade 12 Certificate	Relevant experience	329104/88/1
5	Ms. Sepiso Nyambe	Grade 12 Cert & Cert in Office Management	Relevant experience	329183/88/1
6	Ms. Judith Kakundu	Grade 9 Certificate	Relevant experience	100894/88/1
7	Poniso Maggy	Grade 12 Certificate	Non	100512/88/1
8	Ms. Sakwinda Nyambe	Grade 12 Certificate	Non	103899/88/1

9	Ms. Mabote Manyando	Grade 12 Certificate	Non	100206/88/1
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It was reported that the successful applicants were as follows;

- Mr. Andrew Lubasi Akombelwa = Chef
- Ms. Mwiza Cleopatra Mushoke = Sales Person
- Ms. Betty Simoonga = General Worker
- Ms. Sepiso Nyambe = Cleaner
- Ms. Gracious Kazemba = Cleaner
- Ms. Maggy Poniso = Cleaner

The matter was **NOTED**

STC/059/12/22

CALENDAR OF MEETINGS FOR THE ENSUING YEAR 2023

The Council Secretary reported to the Council that a proposed calendar of meetings for the ensuing 2023 civic year was presented for ratification by the Council.

On a proposal by Councillor Kahilu Namasiku and duly seconded by Councillor Shwana Likomwiso. It was;

RESOLVED

That the proposed calendar of meetings for the ensuing year 2023 be approved.

There not being any other business to transact, the meeting was declared closed at 13:44 hour with the National Anthem and a prayer led by Mr. Mutata Jerry, the Chaplain.

Council Chairperson.....

Date.....

Councillor Simbotwe Kennedy (Sikongo District)